

Minutes	
Title of Meeting:	Rotherham Place Board: ICB Business
Time of Meeting:	10.15 – 11.00am
Date of Meeting:	Wednesday 18 October 2023
Venue:	Elm Room, Oak House, Bramley, S66 1YY
Chair:	Chris Edwards
Contact for Meeting:	Lydia George: lydia.george@nhs.net / Wendy Commons: wcommons@nhs.net
Apologies:	Wendy Allott, Chief Finance Officer (Roth), NHS SY ICB Anand Barmade, Medical Director, Connect Healthcare Sue Cassin, Chief Nurse (Roth), NHS SY ICB Nicola Curley, Director of Children’s Services, RMBC Richard Jenkins, Chief Executive, TRFT Sharon Kemp, Chief Executive, RMBC Toby Lewis, Chief Executive, RDaSH Dr Neil Thorman, Primary Care Representative, RPCCG
Conflicts of Interest:	General declarations were acknowledged for Members as providers/commissioners of services.
Quoracy:	No business shall be transacted unless at least 60% of the membership (which equates to 3 individuals) and including the following are present: (1) Executive Place Director and (2) Independent Non-Executive Member.

Members Present:

Chris Edwards (**CE**), Executive Place Director (Rotherham), NHS SY ICB
 Dr Jason Page (**JP**), Medical Director, NHS SY ICB
 Shahida Siddique (**SS**), Independent Non-Exec Member, NHS South Yorkshire, ICB
 Claire Smith (**CS**), Deputy Place Director (Roth), NHS SY ICB

Participants:

Ben Anderson (**BA**), Director of Public Health, RMBC
 Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS South Yorkshire ICB
 Shafiq Hussain (**SH**), Chief Executive, VAR
 Gordon Laidlaw (**GL**), Deputy Director of Communications, NHS SY ICB
 Julie Thornton (**JT**), Care Group Director (Roth), RDaSH
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

In Attendance:

Wendy Commons, Rotherham Place Board Support Officer, NHS South Yorkshire ICB

Item Number	Discussion Items
i32/10/23	Place Performance Report
<p>CS explained that Rotherham’s quarterly Place review meeting with SY ICB had been held on 11 October to assess our progress. This included a deep dive into primary care performance which forms part of next month’s public Place Board agenda.</p> <p style="text-align: right;">Action: LG for agenda</p> <p>CS went on to give highlights from this month’s performance report:</p> <ul style="list-style-type: none"> • IAPT access continue to perform well and exceed the target • Cancer continues to be a challenged area with the 28 day diagnosis only being met in July so far. • Referral to treatment (RTT) is challenging with 535 patients in Rotherham waiting over 52 wks. TRFT gave assurances around meeting the target of zero • Diagnostics – is an area of challenge but compares well • A&E performance was at 63% in September. A good position compared to South Yorkshire and the Trust is working to sustain this achievement • Ambulance delays – good performance with the over 30 minute target achieved every day in September and low numbers reported in hours lost. • More GP appointments are being offered now than pre covid and they continue to increase • There is increased care navigation at Primary care networks and a good level of face to face appointments are offered. • Urgent community response was above target after a slight dip in July. • Discharge - Rotherham performs well across South Yorkshire on all three areas. <p>CE thanked CS for the update and noted the concern is around waiting times and the impact continued industrial action could have. Members noted that no more action is planned for the time being and unions have committed to pause for a month while talks take place.</p> <p>Members noted this month’s Place performance.</p>	
i33/10/23	ICB Board Assurance Framework
<p>Members received the risk register, issues log and Board assurance framework for information.</p> <p>CS advised that consideration is being given as to whether a separate risk register is required to flag local risks and determine escalation required.</p> <p>The Board noted the risk register, issues log and Board Assurance Framework.</p>	
i34/10/23	Minutes and Action Log from 20 September 2023 Meeting
<p>The minutes from the September meeting were accepted as a true and accurate record. The action log was reviewed and up to date.</p>	
i35/10/23	Communication to Partners
<p>None.</p>	

i36/10/23	Risks and Items for Escalation
None.	
i37/10/23	Future Agenda Items:
Standing Items <ul style="list-style-type: none"> – Rotherham Place Performance Report (monthly) – Risk Register (Monthly for information) – Place Prescribing Report (Nov) – Quality, Patient Safety and Experience Dashboard (Dec) – Quarterly Medical Director Update (Nov) 	
i38/10/23	Date of Next Meeting
The next meeting will take place on Wednesday 15 November 2023 from 10.15am – 11am in Elm Room, Oak House, Bramley, Rotherham S66 1WB.	

Membership

Chris Edwards (Chair)	Executive Place Director/Deputy Chief Executive, ICB	NHS South Yorkshire Integrated Care Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board

Participants

Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust (TRFT)
Sharon Kemp	Chief Executive	Rotherham Metropolitan Borough Council
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group
Dr Anand Barmade	Medical Director	Connect Healthcare Rotherham
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Lydia George	Strategy & Delivery Lead	NHS South Yorkshire Integrated Care Board
Nicola Curley	Director of Children's Services	Rotherham Metropolitan Borough Council
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care	Rotherham Metropolitan Borough Council
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)